



## CLAIMANT APPEAL REQUEST FORM

*You may use this form to appeal a coverage decision or you can request an appeal by following the appeal procedure outlined in your certificate of coverage.*

**PLEASE PRINT**

|   |                          |
|---|--------------------------|
| Insured Name:   | Claimant (Patient) Name: |
| Mailing Address (Include Street Address, City, State, Country and Postal Code): | Certificate #:           |
|   | Home Phone:              |
|   | Work Phone:              |
|   | Home Country:            |
| Authorized Representative*:   | Email address:           |

|                                   |             |
|-----------------------------------|-------------|
| Service or Claim that was denied: |             |
| Provider(s) Name:                 | Claim #(s): |
| Date(s) of Service:               |             |

Please explain your appeal and your expected resolution. (You may attach extra pages if you need more space.) PLEASE ATTACH ANY DOCUMENTS OR MEDICAL RECORDS THAT YOU BELIEVE SUPPORT YOUR APPEAL.

\_\_\_\_\_ Date

\_\_\_\_\_ Relationship to Member (if Representative)

**IMPORTANT:** This form must be returned to the following address for prompt resolution of your request.

HCC Medical Insurance Services  
 PO Box 2005  
 Farmington Hills, MI 48333-2005

\*If you are requesting that a Third Party handle your appeal, please attach a signed and completed Authorization Form.